



**DEPARTMENT OF COMMERCE AND INSURANCE
TENNESSEE BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
(615) 741-3221
www.tn.gov/regboards/ae**

BOARD MEETING AND ANNUAL PLANNING SESSION

AGENDA

Wednesday, October 9, 2013

Meeting Location: Tennessee Technological University, Prescott Hall, Room 225, 1 William L. Jones Drive, Cookeville, TN 38505

- 1:00 p.m. **Interior Design Committee**
- Potential Law, Rule, and Policy Changes
 - Wall Certificate Design
- 1:30 p.m. **Landscape Architect Committee**
- Potential Law, Rule, and Policy Changes
 - CLARB Annual Meeting Report
 - Wall Certificate Design
- 2:00 p.m. **Architect Committee**
- Potential Law, Rule, and Policy Changes
 - Wall Certificate Design
 - Letter of Undertaking in respect of the Mutual Recognition Agreement between NCARB and CALA
- 2:30 p.m. **Engineer Committee**
- Applications for Review, Discussion and Signature
 - Potential Law, Rule, and Policy Changes
 - Discussion re: allowing candidates to sit for the PE exam before completing experience and the potential impact this could have on comity registration
 - Discussion re: supervision requirements for applicants in industry
 - Discussion re: commissioning services and the practice of engineering
 - Cooperative Education Program Experience
 - NCEES Annual Meeting Report
 - Wall Certificate Design
 - Interview with Applicant (3:00)

Thursday, October 10, 2013

Meeting Location: Tennessee Technological University, Prescott Hall, Room 225, 1 William L. Jones Drive, Cookeville, TN 38505

- 8:30 a.m. **Strategic Planning Session**
- 10:00 a.m. **Law and Rules/Policies Committee**
- Potential Law, Rule and Policy Changes
 - Qualifications-Based Selection Discussion

- 11:00 a.m. **Grants to Higher Education Committee**
- Distribution of Grant Funds
- 11:30 a.m. **Lunch**
- 1:00 p.m. **Finance Committee**
- Review of Financial Data
 - Use of Reserve Funds
- 1:30 p.m. **Publications Committee**
- Publications Revisions
 - Newsletter Articles
- 2:00 p.m. **Meeting with Engineering Students/Faculty**
- 3:30 p.m. **Licensure Outreach Committee**
- Licensure Promotion on Campuses
 - Meetings with Deans/Program Directors
- 4:00 p.m. **Continuing Education Committee**
- Potential Rule and Policy Changes
- 4:30 p.m. **Board Member Training**
- Overview of Complaint Process
 - Overview of Application and Audit Review Process
 - Conduct of Business in Meetings
 - Committee Reports
 - Recognition of Speakers/Time Limits for Speakers

Friday, October 11, 2013

Meeting Location: Tennessee Technological University, Prescott Hall, Room 225, 1 William L. Jones Drive, Cookeville, TN 38505

BOARD MEETING

- 8:00 a.m. **Call to Order** Bill Lockwood, Chair
- Roll Call
 - Acknowledge Guests
 - Announcements
 - Review Agenda for Changes and/or Additions
- Open Forum**
- Consent Agenda** John Cothron
- Minutes from August Board Meeting
 - Staff Complaint Report
- Professional Society Reports**
- Legal Case Report** Robert Herndon
- Director's Report** John Cothron
- Complaint Data
 - Licensing Data
 - Financial Data

Unfinished Business

- Action Items John Cothron
- Letter of Undertaking in respect of the Mutual Recognition Agreement between NCARB and CALA

New Business

- Report on CLARB Annual Meeting John Cothron
- Report on NCEES Annual Meeting
- 2014 Proposed Travel
- Application/Examination Deadline Dates
- Revised Civil Penalty Guidelines

Committee Reports

- Interior Design Committee
- Landscape Architect Committee
- Architect Committee
- Engineer Committee
- Law and Rules/Policies Committee
- Grants to Higher Education Committee
- Finance Committee
- Publications Committee
- Licensure Outreach Committee
- Continuing Education Committee

General Discussion of Future Plans, Action on Items Discussed**Adjourn**

Visitors may obtain a parking permit from the University Police Department (90 West 8th Street, phone 931-372-3234) at no cost. A map of the campus is available at <http://www.tntech.edu/map/>.

Board meetings will be conducted by permitting participation of the Board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. Listed times are subject to change.

In compliance with the Open Meetings Act, this agenda was posted to the Tennessee Board of Architectural and Engineering Examiners website (www.tn.gov/regboards/ae) on September 30, 2013.